

MINUTES  
NEIGHBORHOOD REVITALIZATION ZONE COMMITTEE  
THURSDAY, MAY 10, 2012 – 5:30 P.M.  
TOWN HALL ANNEX COMMUNITY ROOM 3

I. ROLL CALL

Present: Meyer, Gernhard, Baril  
Staff: Cullen

The meeting was called to order at 5:30 p.m.

II. PUBLIC COMMUNICATIONS - None

III. APPROVAL OF THE MINUTES OF April 12, 2012

MOTION: To approve the minutes of April 12, 2012

Motion by Meyer, seconded by Gernhard, so voted unanimously, as amended

IV. STAFF REPORT

A. PUBLIC WORKS - None

B. ZONING – PROPERTY MAINTENANCE CODE ENFORCEMENT

- 156 Midway Oval – The Zoning Enforcement Officer will be issuing a 2<sup>nd</sup> letter.
- 57 Central Avenue – The property has been sold. The new owner has already received a permit to renovate and a timeline is being established.
- 84 Central Avenue – A letter was returned and as such, the Town will have a Marshal deliver the next letter.
- 72 Central Avenue – Felix Prokop inspected this property on May 3, 2012 and stated that this activity is not a health issue. The enforcement officer will issue a letter from his office.
- Pheasant Farm/Knoxville Court – The enforcement officer will send a letter.
- 19 Fitch Avenue – A complaint was made regarding unregistered motor vehicles. The enforcement officer has inspected and will follow up shortly.
- 69 – 71 Midway Oval (scrapyard) - The enforcement officer has been notified and will inspect soon.

C. COMMUNITY DEVELOPMENT

The Small Cities \$300K Grant application will be sent to the State for the next round of Housing Rehab funding. The application went before the Committee of the Whole on Tuesday night, May 8<sup>th</sup>. A hearing was set for June 5.

D. COMMUNITY POLICING - No officer was available.

V. NEW BUSINESS

- 24 ½ Midway Oval – change of address not responded to previously. The owner would like the address to include A & B.
- 24 Midway Oval – The Committee inquired whether a permit was granted for the garage. They also inquired whether the site plan location is appropriate.

VI. OTHER BUSINESS

Staff stated that an FOIA training session is being given in May. An inquiry was made whether a digital copy of the session can be given to Gernhard.

VII. ADJOURNMENT – The meeting adjourned at 6:00 p.m.

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Lisa Gernhard, Secretary  
Neighborhood Revitalization Zone Committee

Prepared by Susan Cullen, Planner II